

# INSTRUCTIONS FOR FRENCH TEST

The instructions will take you through the program screen by screen (see SCREEN PLAN). To see the full scope and flexibility of the program, you will need a disc with at least 10K spare for a demonstration of "Your own entries". However, if you wish to make a series of your own tests, then a disc specially set aside for this purpose is essential.

## SCREEN 1

Having reset the computer and typed RUN "DISC" you will arrive at the MAIN MENU. Press 1 to bring up the Topic Titles.

## SCREEN 2

This screen displays all the preset Topic Titles together with the score charts. Ignoring the MERGE facility for the moment, press the space bar for the next page. Use the cursor keys to choose "ACTIVITIES-OUTSIDE" and press RETURN to go to screen 3.

*Note:* If at any point you make a "wrong turn", pressing ESCAPE will take you back to the MAIN MENU.

## SCREEN 3

The test displayed is in two sections for GCSE, BASIC and HIGHER. The HIGHER words are inverted. Choose the Basic words by pressing B.

## SCREEN 4

Choose the FULL TEST option by pressing F - the other options will be explored later.

## SCREEN 5

By toggling the cursor keys on this screen, choose English to French: ♦ and press RETURN.

## SCREEN 6

Now complete the test, pressing RETURN each time you have made your entry. The words are thrown up at random. If you are correct the word is erased, otherwise it will be put back into the test. The function keys are used for the accents which are displayed by pressing CONTROL A. The most commonly used accents are organised to be nearest on the keyboard. Beware of extra spaces - they will be regarded as a mistake. The frustration element ensures that the learning is absolutely accurate and the words consequently more memorable.

## SCREEN 7

When you have successfully completed the test you will be given a score, but no PROGRESS ASSESSMENT can be made until the test is repeated. Press R, which takes you back to SCREEN 5, and make the same choice, English to French. When you have completed the test again and are satisfied that progress has been achieved, then press E to return to the MAIN MENU. Had you chosen French to English, which is clearly much easier, you would not automatically have achieved a better score - the marks are carefully adjusted to account for this difference.

From the MAIN MENU follow the same path to the Topic Titles and notice on page two that your last score has been recorded against ACTIVITIES-OUTSIDE together with the number of times the test was done. This time choose the MERGE option and then select two or three topics by using the cursor keys and pressing RETURN. A tick will appear against those chosen and pressing RETURN again will deselect. Having chosen your topics then press L to load. On SCREEN 3 this time, choose the SELECT option by pressing S.

## SCREEN 8

Here each word will appear in the box and may be included in the test as required. For the sake of the demonstration choose a dozen or so words to be tested on and then hold down the N key to erase the rest. On SCREEN 4 this time choose the SAVE TO OWN DISC option (S).

## SCREEN 9

Giving a test a title and saving it is necessary if you wish to have a PROGRESS ASSESSMENT and keep records on a SELECTION from the standard Topic Tests. Now on returning to SCREEN 4 choose the QUICK TEST and then select French to English.

## SCREEN 10

The QUICK TEST requires you to give your answers mentally and then check whether you were correct or not. The prompt (P) will give you one letter at a time but using it will mean that the word stays in the test, just as it will when you press the No option if you get it wrong. After going through the test once you will come to SCREEN 11.

## SCREEN 11

You may continue with the QUICK TEST by pressing C but for now press T and Transfer the remaining words to the FULL TEST. A PROGRESS ASSESSMENT will not be made as it is only part of a test.

## SCREEN 12

Dictionary Tests, which operate in the same way as the Topic Tests, can be found on the other side of the Disc and are accessed through the Main Menu. These tests include essential vocabulary, and like Topic Tests are organised into an easy to learn number of words under categories ranging from NUMBERS and COLOURS to more general titles like NOTICES and SIGNS.

## SCREEN 13

The OWN ENTRIES MENU is reached from the MAIN MENU. Ensure that you have your own disc in the drive and choose the first option: List and Load Tests.

## SCREEN 14

Here you should find the SELECTION you made earlier, as yet with no score. Press RETURN and then choose the All (A) option from SCREEN 3. It may now be used in the same way as a Topic or Dictionary Test.

## SCREENS 15-20

The remainder of the program is self explanatory - creating a new test (SCREEN 15) and adding to existing ones (SCREENS 16-17). The position of

the cursor indicates what should be entered and where. Remember that the accents may be viewed with CONTROL A. You can add to the Topic or Dictionary tests if you first save them to your own disc. Adding words to one of your own tests, however, will mean that any scores will be erased. The Edit option (SCREENS 18-20) enables the title or the words to be altered, or the test to be erased completely.

## NOTES:

1. In the Topic and dictionary tests the definite article (le or la) is normally used to precede a noun except when it starts with a vowel when the indefinite article is used. This rule is sometimes broken when the common usage is in the plural or when the sense requires it (eg. un tiers - a third or l'alpinisme - mountaineering).
2. If using the FULL TEST is taking too much time, then press ESCAPE, and use the QUICK TEST to become more familiar with the words before returning to the FULL TEST. To take full advantage of the program it is best to use it "little and often" - several tests a week with regular repetition. The Record Charts will help to organise this. If after having used the Program a pass is not obtained at GCSE, then return the disc with the program intact as proof of purchase, together with a copy of your Grade Certificate, and we will refund your money by return.

## La Guillotine

This is intended as a fun a way of increasing your vocabulary! Firstly load the program by typing Run "DISC". When the MENU appears, insert the disc which contains the words you wish to use, select the appropriate option and follow the prompts. Choosing the French to English option is easier to start with. You then proceed as in the game Hangman - choose a letter by typing it in and continue until you have guessed the translation - it could be painful if you choose wrongly! The letters used are displayed at the bottom of the screen, together with the function keys for the accents. If learning vocabulary has been a headache in the past, playing this game could be the solution!